



POSITION DESCRIPTION: EMERGENCY MANAGEMNET PROGRAM SPECIALIST

Reports to: Eagle Research Group, Inc. Emergency Management Support Task Leader

Opening Period: Until filled

Start Date: Immediately

Salary Range: Top pay for exceptionally qualified **Position Information:** Part-time with limited benefits

Duty Location: Duty location is negotiable. The position requires approximately 20 weeks of official government travel per year. Additional technical support and/or administrative work will be required and may be performed via a remote-workplace arrangement.

General Duties and Responsibilities: As an Emergency Management Program Specialist, the selected candidate will provide subject matter expert support to the Department of Energy's (DOE's) Office of Enterprise Assessments (EA). Primary duties will be planning, supporting, and conducting independent emergency management program assessments. In this role, the selected candidate will support a Federal team leader in the conduct of assessments at DOE facilities and laboratories nationwide. Well-qualified candidate(s) will possess the following qualities, knowledge, skills, and abilities:

- Detailed knowledge in emergency management systems, including emergency operations centers, emergency planning, emergency preparedness, emergency response, hazards surveys and hazards assessments, incident command, emergency response, organizational communications, emergency public information, emergency action levels, consequence assessment, and interfaces between emergency management and security operations and response.
- Ability to evaluate complex technical issues in the context of DOE policy and determine the effectiveness of emergency management systems. A good understanding of DOE mission objectives and ability to help Federal and contractor line management identify solutions to complex problems.
- Ability to evaluate risk and make decisions that produce high quality results by applying EA protocols, technical knowledge, and objective analysis.
- Ability to work independently or as an integral team member to accomplish EA mission goals and expectations.
- Capability to communicate complex technical information in plain English written form.

Requirements and Qualifications:

- Eligible candidate(s) must have at least 10-15 years of relevant commercial or government experience, including at least five years of emergency management experience, and at least five years of experience conducting assessments. Ideal candidate will possess extensive experience in the field of emergency planning hazards assessments and consequence assessment.
- Eligible candidate(s) must possess at least a Bachelor's degree from an accredited university or college, in such fields as emergency management, engineering, science, public safety and health or a closely related field.
- Eligible candidate(s) must possess excellent written and oral communications skills.



- Relevant and applicable military/government/emergency operations experience and professional certifications are other important characteristics desired of the ideal senior level candidate.
- Eligible candidate(s) must possess an active Top Secret or Q security clearance.

To Apply:

Please email your cover letter, resume and salary history to hr@onemillrun.com. Eagle is an Equal Opportunity Employer.