



Join EMI SIG Subcommittee

SharePoint
Quick Guide



If you'd like to become a member of an EMI SIG Subcommittee(s), you'll need to complete the following steps to join a specific Subcommittee(s) SharePoint site(s).

Step #1: From the EMI SIG SharePoint Home page, enter your **Username** and **Password**



Quick Tip...

Click **Forgot Password** link to reset your password.

Step #2: Click **Sign In**

Step #3: Click on the **EMISIG SharePoint** link to open the Emergency Management Issues – Special Interest Group home page

Step #4: Click on the **Subcommittee, Working Group or Council** you want to join

The screenshot shows the EMI SIG Home page with the following elements:

- Callout 1:** Points to the 'Sign In' button in the top right corner.
- Callout 2:** Points to the 'Forgot Password' link below the password field.
- Callout 3:** Points to the 'EMISIG SharePoint' link in the top navigation bar.
- Callout 4:** Points to the 'Subcommittees and Working Groups' link in the top navigation bar.

The page content includes sections for 'News and Updates', 'Upcoming Events', 'Information from DOE', 'EMISIG Leadership', 'Steering Committee General Members', and 'The benefits of membership'.

Emergency Management Issues - Special Interest Group

Subcommittees, Working Groups and Councils

A grid of icons representing different subcommittees and working groups:

- COOP
- DMCC
- EPI
- ERA
- FFR
- HZA
- SCAPA
- TECH
- T&D

Resources and Links

A grid of icons representing resources and links:

- Charter
- References
- CRAD Pilot
- Exercise Builder
- TEEL Advisory Group
- Join
- EPIcode User Group

EMI SIG General Announcements

Title	Modified
New Discussion Started on "Personnel Accountability Process"	11/9/2016 12:02
Baseline CRAD Pilot Testing	10/31/2016 13:32
Exercise Design Lab - only 3 seats left!	10/19/2016 17:34
The 151 Corner	10/14/2016 12:47
2016 EMI SIG Annual Meeting Presentation available for viewing	8/4/2016 9:09

EMI SIG Master Calendar

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
30	31	1	2	3	4	5	
			Fall COOPSC Workshop (Las Vegas, NV)				
6	7	8	9	10	11	12	
			9:00 - 10:00 ERASC Teleconference	15:00 - 16:00 COOPSC Teleconference			
13	14	15	16	17	18	19	
		10:30 - 11:30 DMCC Conference Call	12:00 - 13:00 TECHWG Conference Call				
20	21	22	23	24	25	26	



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Step #5: From the SIG home page, click **Join**

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COOP Subcommittee - COOPSC Home

NA-41 EHT Ops Readiness Assurance Plans & Policy Continuity Assessment and Reporting EMI SIG Website (Public) EMI SIG This Site: COOP Subcom

DOE Sites/Facilities Change Password NA-43 Tech Support NA-42

Continuity of Operations Subcommittee

COOPSC Documents

Type	Name	Modified
Folder	COOP AARs	6/23/2016 13:44
Folder	COOP Connection	6/23/2016 13:40
Folder	COOP Coordinator Highlights	6/23/2016 14:54
Folder	COOP Exercise Packages	6/23/2016 13:43
Folder	COOP General Reference	6/23/2016 13:43
Folder	COOP Lessons Learned	6/23/2016 13:40
Folder	COOP Plans	6/23/2016 13:43
Folder	COOP Procedures	6/23/2016 13:44
Folder	COOP Templates	6/23/2016 13:40
Folder	COOP Training	6/23/2016 13:45
Folder	DOE COOP Seat 2016 IG Review	11/10/2016 12:37
Folder	FINAL CET 8 Final Version 2-28-13	9/13/2016 17:28

COOPSC Announcements

ID	Title	Modified
	COOP Connection Released	7/29/2016 12:26
	COOP Coordinators Good Practice Guidelines 2013	6/23/2016 14:53

Support Contact

emi sig
EMERGENCY MANAGEMENT ISSUES
SPECIAL INTEREST GROUP

EMI SIG Data Manager
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Step #6: Click on the **Add new item** link

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EMI-SIG - Subscribe

NA-41 EMT Ops Readiness Assurance Plans & Policy Continuity Assessment and Reporting EMI SIG Website (Public) EMI SIG This Site: EMI-SIG

DOE Sites/Facilities Change Password NA-43 Tech Support NA-42

Join or Edit Your Memberships

SUBSCRIBE Add new item

If the field to the right is empty, click on "Add new item" to create a new subscription record.

UNSUBSCRIBE/EDIT

If you want to change your current subscription, click on the paper and pencil icon next to the record.

Edit Name COOPSC DMCC EPISC ERASC FRASC HASC SCAPA TDCS TECHWG Ex Builder EPICode TAG

Take Note...

Click in the box next to each Subcommittee you want to join.

Step #7: Click **Submit**

Quick Tip...
Within 48-hours you will receive an email that confirms you've been added to the subcommittee.

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Subcommittee Enrollment - New Item

emi sig
EMERGENCY MANAGEMENT ISSUES
SPECIAL INTEREST GROUP

Subcommittee and Working Group Enrollment

Please enroll:

JOIN

Select Subcommittee Work Groups you want to join. You may join as many groups as you want. You will be subscribed to the groups automatic email notifications and you will have permission to contribute content to the group site.

UNSUBSCRIBE

Deselect the checked group

- Continuity of Operations Subcommittee
- DOE Meteorological Coordinating Council
- Emergency Public Information Subcommittee
- Emergency Readiness Assurance Subcommittee
- First and Field Responders Subcommittee
- Hazards Assessment Subcommittee
- Subcommittee on Consequence Assessment and Protective Actions
- Technology Working Group
- Training and Drills Subcommittee
- Exercise Builder User
- EPICode User Group
- TEELS Advisory Group

Comments or Suggestions

Submit



Need Help?

Contact Scott Stoudenmire by phone **(505)845-4936** or by email scott.stoudenmire@nnsa.doe.gov