

Controller and Evaluator Selection

Assignment of staff to Controller positions is the responsibility of the Senior Controller in coordination with the Exercise Director or Lead Exercise Planner. A Controller is chosen for his/her knowledge and understanding of the specific functional facility/area(s) he/she is assigned to control.

Assignment of staff to Evaluator positions is the responsibility of the Lead Evaluator in coordination with the Exercise Director or Lead Exercise Planner. An Evaluator is selected based on his/her knowledge of the functions he/she is to evaluate and his/her experience with them.



Controller and Evaluator

Potential Controllers and Evaluators are identified from multiple sources, including the following:

- Members of the Exercise Design Team, who are fully versed in the scenario, Responders/Players, and expected action
- Experienced members of Participating Organizations and the Emergency Response Organization who are not involved in the exercise play
- Professionals in similar agencies in adjacent or nearby jurisdictions
- DOE/NNSA and contractor employees from other DOE/NNSA facilities and/or sites

Exercise Confidentiality

Exercise information is closely guarded to ensure its confidentiality. If Responders/Players are aware of the scenario beforehand, it skews any assessment of the emergency response capabilities. A Controller and an Evaluator maintains confidentiality by the following actions:

- Considers carefully what he/she says and to whom because it may be overheard by Responders/Players
- Protects sensitive materials (scenario, timeline, notes, inject message, other) from inadvertent disclosure before and during an exercise
- Takes care in positioning himself/herself while observing an exercise activity to ensure he/she does not divulge specific information by his/her actions
- Ensures control radios cannot be heard by Responders/Players



Controllers Positioning Themselves While Observing

Controller Roles

A Controller plays a crucial role throughout the exercise process.

The roles of each Controller are as follows:

- Maintains safety and security precautions and limitations
- Provides overall direction and control of an exercise
- Ensures the continuity of the scenario



Controller Maintaining Safety Precautions

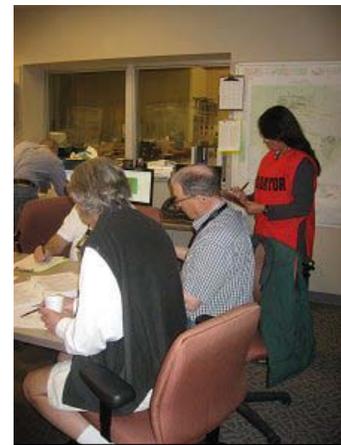
Evaluator Roles

Evaluators are subject matter experts who observe, monitor, evaluate and document Responders/Players performances.

The roles of each Evaluator are threefold:

- Observes and documents the performance of Controllers and Responders/Players as they seek to accomplish their objectives
- Evaluates the performance against the exercise objectives, augmented by evaluation criteria contained in the EEGs
- Provides input to develop the After Action Report

Controller and Evaluator functions are separate. Each role has specific responsibilities that require total concentration to be performed effectively. When assigned both roles, an individual is called a Controller/Evaluator and must have a thorough understanding of both Controller and Evaluator requirements and responsibilities.



Evaluator Documenting Performance of Responders/Players